

Client Profile: A major shoe manufacturer, merchandiser, and distributor.

Application: Provides web-hosted accounting, and other information worldwide.

Problem: Each day the client receives a large number of mission-critical paper documents which must be scanned and made available on their company website within twenty-four hours. They found it difficult to keep up with the volume. Coincidentally, corporate management had mandated that each department find a way to significantly downsize and reduce costs. After carefully analyzing their in-house production costs, they looked for alternatives and found that outsourcing the work would be less expensive and guarantee timely information would be available for their user clients.

Solution: Following an in-depth evaluation of available outsourcing vendors, MICROTEK's Service Center was selected for the project. The paper documents are now picked up daily and brought to the Service Center. There, the paper is sorted, prepared, scanned, and the images uploaded to the client's server over MICROTEK's T1 line.

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Client Profile: A records facility for a multi-national chain of auto repair establishments.

Application: Making large quantities of accounting records available to international users from their corporate website.

Problem: With widely scattered offices in several countries, management decided to centralize the collection and distribution of all paper accounting records. This office would be responsible for receiving the records and posting their contents on the corporate web server. The office chosen, however, was not equipped or staffed to deal with the huge amount of incoming paper.

Solution: Various alternatives were explored and it was determined that outsourcing the work would be the least expensive and most efficient way to handle the project. Following an intensive investigation, MICROTEK was selected to receive, prepare, scan, and index the records. The results are now uploaded directly to the client's web server via MICROTEK's T1 line.